

Online Privacy Notice

This privacy notice discloses the privacy practices for <u>www.biblicalliferecoverycenter.com</u>. This privacy notice applies solely to information collected by this web site. It will notify you of the following:

- 1. What personal identifiable information is collected from you through the web site, how it is used and with whom it may be shared.
- 2. What choices are available to you regarding the use of your data.
- 3. The security procedures in place to protect against the misuse of your information.
- 4. How you can correct any inaccuracies in the information.
- 5. How policy changes will be communicated.

Information Collection, Use, and Sharing:

We are the sole owners of the information collected on this web site. We only have access to the information that you voluntarily give us. We will not sell or rent this information to anyone. At times, we collect name, address, phone, email, and credit card information if provided.

We will use your information to respond to you, regarding the reason you contacted us. We will not share your information with any third party outside our organization, other than as necessary to fulfill your request.

Unless you ask us not to, we may contact you via email, phone, or mail regarding services, news, or changes to this policy.

Your Access to and Control over Information:

You may opt out of any future contacts from us at any time. You can do the following at any time by contacting us via email or phone number listed on the website:

- 1. What data do we have about you, if any.
- 2. Change / correct any date we have about you.
- 3. Have us delete any data we have about you.
- 4. Express any concern about our use of your data.

Security:

We take precautions to protect your information. When you submit sensitive information via the website, your information is protected both online and offline.

Wherever we collect information, the information is transmitted to us in a secure way. Often times, access to the information is handled by a third party (credit card processing) and we don't even have access to it. We only use third party credit card processing that is verified safe.

All information stored offline is secure in a locked office, in a locked cabinet, and only able to be accessed by our administration team.

Changes to this Policy:

We may make changes to this privacy policy from time to time. You may refer back to the website for the most recent version.

If you feel we are not abiding by this policy, please contact us at 260-255-6413 or at <u>biblicalliferecoverycenter@gmail.com</u>